

23 October 2024



JOE MOROLONG
LOCAL MUNICIPALITY

Quotation Name : Procurement of office furniture.

Quotation No : Q 03, 04/10/2024

Joe Morolong Local Municipality invites interested registered service providers to quote for the following:

Quotations Closing

Date: 01 November 2024

Time: 09:00

Venue: Joe Morolong Local Municipality Office –Tender Box

Street Address: Churchill Village, D320 Cardington Road

Find attached specification:

Documents Required:

- MBD Forms (1, 4, 8, & 9) for all Directors
- Registered with Joe Morolong Supplier Vendor Database
- Registered with CSD (Quote CSD Number)
- Proof of rates & taxes from relevant authority for all the addresses listed on CSD & CIPC (not older than 3 Months)
- Proof of rates & taxes of all directors for all the addresses listed on CSD & CIPC (not older than 3 Months)
- Valid South African Revenue Services (SARS) Tax Pin
- State Delivery Timelines.

***Failure to submit any of the above-mentioned documents, will result in the quotation being non-responsive.**

Contact Person

Mr T. Molaolwe 053 773 9300/ 082 839 3053

The quotation and supporting documentation must be enclosed in an envelope clearly endorsed with quotation name, number and must be deposited into the Tender Box, not later than the prescribed time and date. The quotation will be evaluated in accordance with the Joe Morolong Local Municipality's Supply Chain Management policy, preferential Procurement Policy Framework Act No 5 of 2000 and the preferential procurement regulations, 2022. Using the 80/20 points system where the 20 points will be allocated to a specific goal of the municipality (locality). Validity period of this quotations 30 Days.

NOTE: Emailed, Faxed or late quotation submissions will not be accepted. Please note that only vendors that are currently registered in the Joe Morolong Local municipality Data Base and CSD can submit quotations for this advert.

Mr O. Ramukhuvhathi

Acting Chief Financial Officer

Mrs B.D Motlhabing

Municipal Manager

SPECIFICATIONS:

Below is the list of items required and two pictures depicting the type of chairs being requested. Clearly state the brand of each item and use quotation number above as reference on the quotations.

ITEM NO.	DESCRIPTION	QUANTITY
1	High Back Chairs (Executive Leather Chairs).	2
2	Special High Back Chair (See picture 1).	1
3	Mash High Back Chairs (See picture 2).	19
4	30L Microwave Oven.	1
5	30L Hot Water Boiler Urn.	1

[Handwritten signature]

**JOE MOROLONG
LOCAL MUNICIPALITY
REGISTRY**

2024 -10- 24

PRIVATE BAG X117
MOTHIBISTAD 8474

Special Chair : Picture 1



Asynchro Tilt
This movement allows you to move seat and back to any position you choose, to maximise comfort.



Tilt Action
This movement, used on executive chairs, allows a free-floating rocking movement. Can be locked in the upright position.



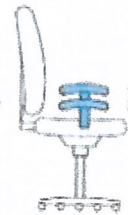
Synchro Tilt
This movement allows the seat and back to move together in a ratio to each other. Back to seat ratio of 3:1.



Permanent Contact Back (PCB)
The back angle can be adjusted to suit user, or left free-floating allowing it to remain in contact with the user.



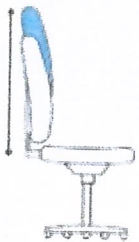
Adjustable Lumbar
Lumbar support can be moved to maximise lower back support, tailored to each individual user.



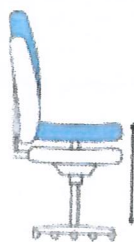
Height-adjustable Arms
Chair supplied complete with arms that are adjustable in height, allowing the user to achieve the most comfortable working position.



Fixed Arms
Chair supplied complete with arms that are fixed in height.



Back Height
User can adjust the height of back to maximise comfort and support.



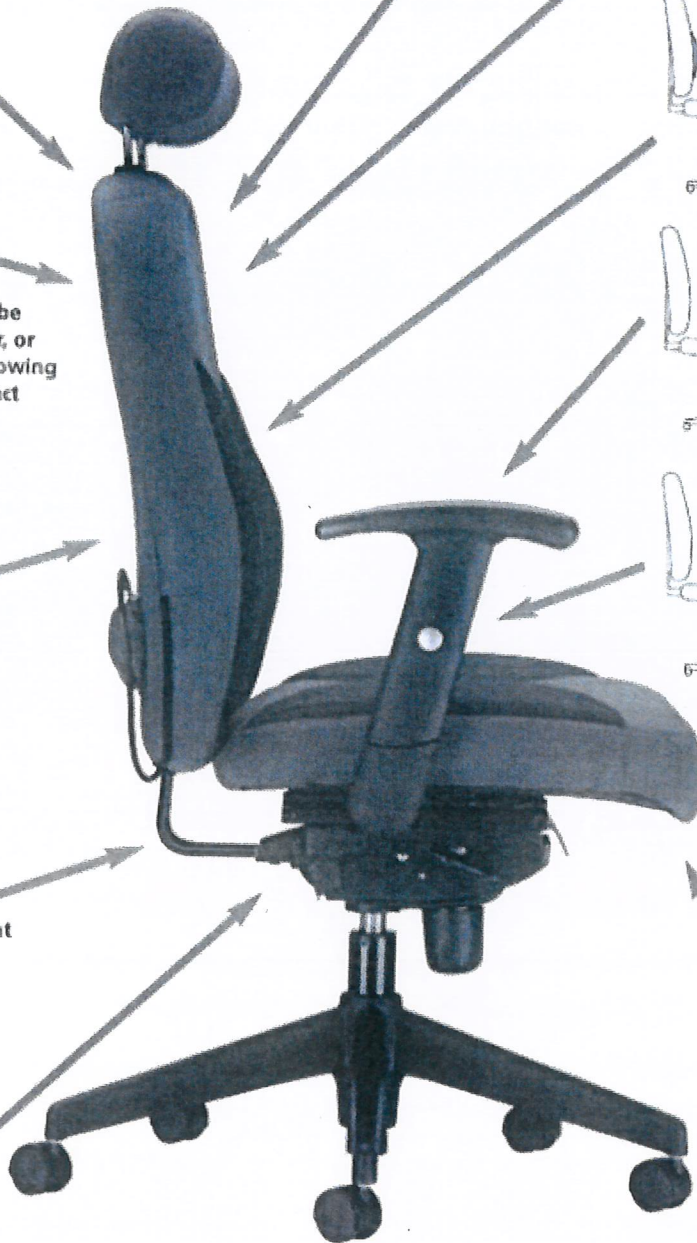
Seat Height
User can adjust height of seat to maximise support for legs.



Seat Slide
Allows the chair to be comfortably adjusted for users of varying heights.



Seat Angle
Allows the user to adjust the angle of the seat forward to achieve a better position for VDU use.



Mash High Back Chair : Picture 2.

